

16 April 2018.

To:

Librarian

**INSTITUTION NAME**

LOCATION.

**SUB.: TRANSFORMING YOUR LIBRARY TO A REAL-LIFE KNOWLEDGE DISSEMINATION CENTER, USING OUR UNIQUE/SPECIAL SERVICES BUILT ON KOHA (OPEN SOURCE LIBRARY MANAGEMENT SOFTWARE).**

**REF. : KOHA LMS WITH HOSTING, AMC & UPGRADES, ABSOLUTELY FREE FOR EVER.**

Dear Sirs,

With reference to the above, and in continuation of the work done by us for hundreds of Libraries across 27 countries, we are glad to submit **a very special ZERO-BUDGET OFFER for the implementation of KOHA – LMS** at your esteemed institution/s, as detailed below :

| Sl. No. | Particulars – Description – For Cloud Server Implementation  | Cost (INR)  |
|---------|--|---|
| 1.      | <b>The Software :</b><br>Linux OS (OpenLX / Debian Linux), KOHA Application, Apache Web server, MySQL RDBMS are free of cost (free to download, use and share), <b>Open Source Software and hence there are no charges for the same, when implemented as part of this complete offer.</b>  | <b>FREE OF COST</b>   |
| 2.      | <b>Installation, Implementation :</b><br>KOHA (latest stable version) will be provided, Configured and Customized (integrated with your web-site's look-and-feel, for which you will provide us with the necessary logos in ready-to-use PNG format), with all standard KOHA features and reports (as detailed in this offer), on our Cloud Server, thus you will not need to invest in any Hardware purchase nor its maintenance. | <b>FREE OF COST</b>   |
| 3.      | <b>Customization As Per your Requirements :</b><br>Basic customization of OPAC page (its color scheme, putting your logo, name, contact information and links), will require the images in high-resolution PNG format from you along-with the order.   | <b>FREE OF COST</b><br>Additional Customization of OPAC, if required will be charged extra. |
| 4.      | <b>Data Migration from xls format to Latest stable version of KOHA :</b><br>All your available records will be Migrated from XLS format. You will provide the XLS format data, as per files that we will provide, for migration.   | <b>FREE OF COST</b>   |
| 5.      | <b>KOHA usage Training – Optional :</b><br>Two-days, optional on-site basic user & administration training on KOHA for 2 to 4 persons, in English/Hindi language using your infrastructure. <b>All the Librarians of all your Libraries can be trained together.</b>   | <b>Free to use Video Tutorials are available for self-learning, on our website</b>          |
| 6.      | <b>Software maintenance, Post Installation Services &amp; Koha Upgrades :</b><br>These are taken care by us on our server.   | <b>FREE OF COST</b>   |



**BestBook Buddies Technologies Pvt. Ltd.**

(DIPP Recognized StartUp)

PAN : AAHCB2030M - TAN : DELB17556A - CIN NO. U74999 DL2017 PTC316465

**E-commerce enabled Social Network for Book-Lovers**

Corporate Office: F-34/5, First Floor, Okhla Phase-II New Delhi - 110020, INDIA  
Phones: +91-11-2638-5035, +91-98101-20918, Email: info@bestbookbuddies.com

| Sl. No. | Particulars – Description – For Cloud Server Implementation  | Cost (INR)  |
|---------|--|---|
| 7.      | <b>CHARGES (OPTIONAL ITEMS, FOR YOUR INFORMATION, AND, MAY NOT BE REQUIRED BY YOU AT THIS STAGE) :</b>   |   |
|         | a). Charges for Special OPAC page, by converting your OPAC page into a complete website, with 6-page theme.  | 10,000-00   |
|         | b). Data Migration if done by us from any proprietary format (e.g., Libsys) to Koha<br><b>In your case, this will apply for your approximate 4,00,000 data records in Libsys.</b>  | @ Rs. 0.50 per record, subject to a <b>maximum charge, per library, of Rs. 30,000.00</b>                  |
|         | c). Future data migrations ( <b>only if required, though this data can be directly entered by your staff also</b> ) :  | @ Rs. 0.50 per record, with minimum charges @ Rs.1,500-00 and maximum limit of Rs. 30,000-00 per library. |
|         | d). Charges for training (point no. 5) for your Library staff at site, using your infrastructure will be charged.<br>For training out of Delhi, there will be air-travel, lodging, boarding extra @ actuals (Lodging Boarding can be at your guest house). | <b>@ Rs.15,000-00 per day.</b><br>Usually, 2 days' training is sufficient.                                |
|         | e). Charges for SIP-II integration, <b>only, as &amp; when needed for RFID integration.</b>  | 50,000-00   |

**Note:** Please note that there will be 2 ads per page-view on the site to help us recover our costs of maintaining the platform. This business model helps us create a win-win situation, whereby the library gets the services free of cost and we have revenues to run & maintain the platform.

**UNIQUE SERVICE: ADDITIONALLY, WE WILL BE PROMOTING YOUR LIBRARY FOR PROVIDING :**

i). JOBS INFORMATION FROM YOUR OPAC PAGE;

ii). CURATED VIDEO CONTENT FROM THE INTERNET, RELATED TO THE TOPICS OF YOUR INTEREST TO YOUR LIBRARY, AND THESE WILL BE AVAILABLE ON YOUR LIBRARY'S OPAC PAGE FOR YOUR MEMBERS, READILY, THUS ENRICHING THEIR KNOWLEDGE.

**Please see demo if these features at :**

1. <http://jbrec.bestbookbuddies.com/jobs/>
2. <http://gnlu.bestbookbuddies.com/video-library>

**These are free additional service to promote libraries,  
And are possible only on the  
[www.bestbookbuddies.com](http://www.bestbookbuddies.com)  
SaaS platform for Libraries**



**BestBook Buddies Technologies Pvt. Ltd.**

(DIPP Recognized StartUp)

PAN : AAHCB2030M - TAN : DELB17556A - CIN NO. U74999 DL2017 PTC316465

**E-commerce enabled Social Network for Book-Lovers**

Corporate Office: F-34/5, First Floor, Okhla Phase-II New Delhi - 110020, INDIA  
Phones: +91-11-2638-5035, +91-98101-20918, Email: [info@bestbookbuddies.com](mailto:info@bestbookbuddies.com)

## SPECIFIC DELIVERABLES AS PER YOUR REQUIREMENTS :

KOHA (latest stable version, bar-code-enabled) will be Installed, Configured and Customized as per details given below, with all standard KOHA reports and features, on our Cloud server, ready for data-entry and use.

### Additional Points :

| Description                       | For Cloud Implementation Choice (Cost in INR)   |
|-----------------------------------|---|
| Customization, if & when required | 1,000-00 per man hour for OPAC related tasks;<br>1,500 per month for programming tasks  |
| Taxes                             | All the rates quoted above are exclusive of all applicable service tax.<br>Currently, the applicable GST is 18% and that will be charged extra, on all paid services. |
| Schedule of work                  | a). Implementation within 3 to 5 days, subject to prior work at hand.<br>b). Data Migration within 2 to 4 weeks of getting the database access.                       |
| Payment Terms                     | 100% Advance. Invoice will be generated immediately after the payment is received.<br><b>(valid only for paid services)</b>   |
| Validity                          | This offer is valid for 120 days from date hereof   |

### Reports offered with KOHA by BBB

|   |  |  |
|---|--|--|
| List of all Active Patrons since a specific date                                | List of patrons expired in a specific year   | A report to show all items currently checked out and to whom                   |
| Renewals by Call Number   | Overdue materials List   | Patrons checking out the most  |
| Low Circulating Items or items haven't checked out in a specific period of time | Bar-code search report. To verify if a record available against provided bar-code. | Find all items that haven't been seen since a specific date (Inventory Report) |
| List of expiration date of patrons with patron details                          | List of unpaid fines with patron and item information                              | List of all accounting details in date range                                   |
| Reports to Show the information for every order in the system.                  | Shows the total serials received with Title, Frequency, latest issue detail        | A list of late items that should not arrived by now                            |
| Complete Shelf list or List all biblio with required detail                     | List of all Patrons from a Single Branch with open Hold Requests                   | Top 10 titles placed on hold in the last 6 months showing titles, authors etc. |
| List of all new patrons added between two dates at a branch                     | Shows the total number of items circulated from a branch                           | Top 10 circulating books for the last 6 months                                 |
| Patrons who haven't checked out   | List new items between specific dates  | Items lost   |
| Catalog by item type  | Average loan time  | Statistics Reports   |

Any extra report will be provided, free of cost, within 2 weeks of request.



**BestBook Buddies Technologies Pvt. Ltd.**

(DIPP Recognized StartUp)

PAN : AAHCB2030M - TAN : DELB17556A - CIN NO. U74999 DL2017 PTC316465

**E-commerce enabled Social Network for Book-Lovers**

Corporate Office: F-34/5, First Floor, Okhla Phase-II New Delhi - 110020, INDIA  
Phones: +91-11-2638-5035, +91-98101-20918, Email: info@bestbookbuddies.com

If any clarification is needed, we are just a call/mail away.

BestBookBuddies is committed to helping you better allocate your resources by participating in the open source development process.

We look forward to working closely with your esteemed organization for the cause of Library automation.

Thanking you and looking forward to a long term mutually remunerative working relationship.

For **BestBook Buddies Technologies Pvt. Ltd.**



(Sudhir Gandotra)

**C. E. O.**



**BestBook Buddies Technologies Pvt. Ltd.**

*(DIPP Recognized StartUp)*

PAN : AAHCB2030M - TAN : DELB17556A - CIN NO. U74999 DL2017 PTC316465

**E-commerce enabled Social Network for Book-Lovers**

Corporate Office: F-34/5, First Floor, Okhla Phase-II New Delhi - 110020, INDIA  
Phones: +91-11-2638-5035, +91-98101-20918, Email: info@bestbookbuddies.com